



RUTHERFORD COUNTY REGIONAL PLANNING COMMISSION
 One South Public Square, Room 200, Murfreesboro, Tennessee 37130
 OFFICE 615.898.7730

Payment must be paid at the time of submitting the application. Please call our office to make your payment or bring payment to our office with the application. **No refunds** will be given for any reason.

ENGINEERING FEES APPLICATION

1st Submittal 2nd Submittal 3rd Submittal Submittal #: _____

Please check the type of application:

- Construction Plan Review Fee Land Disturbance / Grading for Subdivisions Fee
 Land Disturbance / Grading for Commercial Fee Critical Lot Grading Plan Fee
 As-Built Records / Lot Release Review Fee Construction Inspection Fee

Project Name	Date of application
Submitted by (name)	
Project Address	Map/Parcel #
Email Address	Phone #

Construction Plan Review Fee

# of Lots	x \$600	Fee Total:
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Payment for Construction Plan Review Fees are due @ time of application submittal.

Land Disturbance / Grading for Subdivisions Fee

# of Lots	x \$600	Fee Total:
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Payment for Land Disturbance / Grading Fees for Subdivisions are due @ Pre-Construction Meeting.

Land Disturbance / Grading for Commercial Fee
\$1,000 base fee + \$250/acre fee for site plans

Base Fee	\$1,000	Base Fee Total:
# of Acres	x \$250	(+) Fee Total:

Commercial Total:

Payment for Land Disturbance / Grading Fees for Commercial are due @ Pre-Construction Meeting.

Critical Lot Grading Plan Fee

# of Lots	x \$250	Fee Total:
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Payment for Critical Lot Grading Fees are due @ time application submittal.

As-Built Records/Lot Release Review Fee

# of Lots	x \$100	Fee Total:
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Payment for As-Build Records/Lot Release Review Fees are due @ time application submittal.

Construction Inspection Fee

# of Lots	x \$400	Fee Total:
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Payment for Construction Inspection Fees are due @ Pre-Construction Meeting.

PROJECT APPLICATION TOTAL

(Please add all "Fee Totals" to determine your project application total)

FOR OFFICE USE ONLY

Receipt #	Date Paid
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Rutherford County Government
Stormwater Department
Land Disturbance Application

Payment must be paid after approval of the Land Disturbance application. A member of our administrative staff will email you once it is approved with a request for payment. **No refunds** will be given for any reason.

Fees: \$600 for an individual lot / \$1,000 base fee + \$250 per acre for commercial sites

Site Name:			Lot Range:		
<input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Clearing of Vacant Land <input type="checkbox"/> Utility/Road Project <input type="checkbox"/> Ag <input type="checkbox"/> SFD <input type="checkbox"/> Other					
Street Address/ Location:			Tax Map:		
City:	ST:	Zip:	Parcel:		
Site Description:			Acres of Site:		
			Acres Disturbed:		
			NPDES Permit #		

Site Owner / Developer:			
Contact Name:		Title:	
Address:		City:	ST: Zip:
Phone :		Email:	

Owner/Developer Certification		
<p>I hereby certify that I have read and examined this application and know that the same to be true and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local ordinance regulating the performance of land disturbance.</p>		
_____	_____	_____
Print Name	Signature	Date

Contractor:			
Contact Name:		Title:	
Address:		City:	ST: Zip:
Phone :		Email:	

Contractor Certification		
<p>I hereby certify that I have read and examined this application and know that the same to be true and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local ordinance regulating the performance of land disturbance.</p>		
_____	_____	_____
Print Name	Signature	Date

Office Use Only				
Permit Fee:	Received By:	Permit #	Receipt #	Date:



Preconstruction Meeting Document
RUTHERFORD COUNTY,
TENNESSEE
615-898-7732



Date:

Site Name:

Erosion Control

Before Construction Begins AND/OR During Phase 1:

- 1. SWPP Board must contain the following:
 - Land Disturbance Permit
 - SWPPP Documentation
 - Inspection Reports or if stored offsite, contact information for access
 - Set of Drawings- Reduced 11x17 or 8.5x11 included in SWPPP Report.
 - All other documents required to have on site with other municipalities.
 - Rain Gage
- 2. Prior to beginning work, initial erosion prevention and sediment control (EPSC) must be installed (i.e. silt fence, erosion eels).
- 3. Prior to beginning work, a construction entrance must be installed. Minimum dimensions are 20 feet wide, 50 feet long, and 6 inches thick. A larger entrance and/or additional stone may be required depending upon the conditions at the site.
- 4. Sediment basins, sediment ponds, and/or sediment traps must be constructed before the land draining to them is disturbed. If detention basins are to be used as sediment basins during construction, they should be over-excavated. The water quality orifices should be blocked until all of the area flowing to the pond is stabilized.

During Construction:

- 1. Sediment must be removed from ponds and barriers when the capacity has been reduced by 50%.
- 2. Excavated topsoil to be reused must be stockpiled, seeded and encircled with properly installed silt fence.
- 3. Cut slopes steeper than 2 to 1, and fill slopes steeper than 3 to 1 should be protected with temporary or permanent matting.
- 4. When earth-moving activity is to be stopped for 15 days or more, temporary stabilization must be applied with 7 days.
- 5. Inspection of sediment prevention and erosion control measures should be made before anticipated storm events and within 24 hours after a storm event of 0.5 inches or greater, and twice per week at least 72 hours apart.

The goal is to keep all dirt on your site.

A Notice to Proceed will be given once initial EPSC are installed. At that time, Construction can begin.

Initial Here _____



Rutherford County Preconstruction Meeting Checklist



Contractor Information

Meeting Date _____

Site Name _____

Contractor _____

Contractor Contact Name _____

Address _____

City _____

State _____ Zip _____

Phone Number _____

Fax Number _____

Email Address _____

Site Inspector (Twice Weekly) _____

Phone Number _____

Design Engineer _____

Paving Subcontractor _____

Phone Number _____

Checklist Questions

Has Land Disturbance Permit been issued? Yes or No Permit # _____

Do we have a copy of Notice of Coverage? Yes or No Permit # _____

Does site discharge into impaired stream? Yes or No

Contractor aware of twice weekly site inspection requirement? Yes or No

Contractor aware of monthly / quarterly quality assurance inspection? Yes or No

Contractor aware of all water quality BMP requirements? Yes or No

Comments
