RUTHERFORD COUNTY REGIONAL PLANNING COMMISSION

One South Public Square, Room 200, Murfreesboro, Tennessee 37130
OFFICE 615.898.7730 FAX 615.898.7823

SITE PLAN CHECKLIST

Name of Site Plan	Date of application

- ☐ Shape, size, location, and dimensions of the lot
- ☐ Topographic features (contours no greater than 2 foot intervals)
- ☐ Existing/Proposed streets (name, ROW) and easements (location, type, size)
- ☐ Existing/Proposed Use of the lot
- ☐ Zoning of property and surrounding area
- ☐ Existing/proposed structures (location, size, shape) and list the following;
  - Floor Area Ratio (FAR)
  - Building Height
  - Total Lot Coverage (building & pavement)
  - If Residential, Number of Dwelling Units
- ☐ Location of utilities using best available information
- ☐ Location of Septic Tank and Field Lines (if applicable)
- ☐ Location of nearest existing or proposed fire hydrant
- ☐ If fire hydrant cannot be supported, information about sprinkler system
- ☐ Minimum Building Setback Line
- ☐ Parking and Loading/ Driveways (stall dimensions, driveway widths, location, access aisles, curbs, sidewalks, number of spaces, slope and grade)
- ☐ Location of outdoor storage areas
- ☐ Signs (height, size, location)
- ☐ Lighting (height, type, location)
- ☐ Fences (location, height, type of material)
- ☐ Landscape Plan (plant material calculations, location, type and size of plant material, method of watering) & Tree Preservation Plan (if applicable)
- ☐ FEMA Panel Number, Map Number, Effective Date, Zone, Floodplain limit, and 100 Year Flood Elevation
- ☐ Grading and Drainage Plan
- ☐ Stamp and name of the registered engineer, architect, or surveyor preparing the plan
- ☐ Certificate of Water (signed)
- ☐ Certificate of Electric Power (signed)
- ☐ Certificate of General Approval for Installation of Solid Waste Disposal System (signed)

    If over 15,000 sq ft of impervious area or over 1 acre of disturbance
- ☐ Erosion and Sediment Control Plan
- ☐ Stormwater Pollution Prevention Plan (SWPPP)
- ☐ Water Quality Calculation
- ☐ Water Quantity Calculation

Submit three (3) copies of the site plan for review